

These are the minutes of a regular meeting of the Mayor and Board of Alderman of the City of Kaplan held on Tuesday, October 17, 2017 at 6:00 p.m. at SSG Ulysse Trahan Council Chamber located at 701 N. Cushing Avenue.

Present: Mayor: Kirk Champagne

Board of Alderman: Dirk Gary  
Eva Dell Morrison  
John Carbaugh  
Richard LeBlanc  
Melissa Guidry

Absent: None

Also Present: City Clerk: Christine L. Trahan, LMMC  
City Attorney: Calvin Woodruff, Jr.  
Engineer: Brett Bayard

Mayor Champagne called the meeting to order.

The Pledge of Allegiance was recited and an opening prayer was offered.

The minutes of the September 19, 2017 regular City Council meeting were approved as submitted.

Item #1 Engineer's Report

Motion: Councilwoman Guidry, Second: Councilman Carbaugh  
Unanimously carried to adopt the MWPP resolution in accordance with the Wastewater Treatment Facility Discharge Permit.

Motion: Councilwoman Morrison, Second: Councilman LeBlanc  
Unanimously carried to authorize the Mayor to prepare and submit the 2018-19 Capital Outlay Request Application for Clement Park Pavilion Project.

Item #2

Chief Adams was not present at the meeting.

A public hearing was opened to get public comment on amending the agenda to discuss job descriptions for the Kaplan Police Department. With no comments forthcoming the hearing was declared closed.

A motion was made by Councilman Carbaugh and Seconded by Councilwoman Guidry to amend the agenda to discuss job description for the Kaplan Police department. A roll call vote was conducted and thereupon the vote was as follows:

Councilman Gary: yea  
Councilwoman Morrison: yea  
Councilman Carbaugh: yea  
Councilman LeBlanc: yea  
Councilwoman Guidry: yea

Motion: Councilman Gary, Second: Councilman Carbaugh  
Unanimously carried to recommend that the job descriptions for the Kaplan Police Department be amended to include post certification requirements and other issues related to the qualifications for positions.

Adjourn

/s/ Christine L. Trahan  
CHRISTINE L. TRAHAN, CITY CLERK

/s/ Kirk P. Champagne  
KIRK P CHAMPAGNE, MAYOR