



These are the minutes of a regular meeting of the Mayor and Board of Alderman of the City of Kaplan held on Tuesday, June 16, 2020 at 6:00 p.m. in the City Hall lobby, located at 701 N. Cushing Avenue. Due to the current state of emergency, this meeting was closed to the public, but the public was encouraged to email all public comments and/or questions to the City Clerk by 5:00 p.m. on the day of the meeting.

Present: Mayor: Mike Kloesel

Board of Alderman: Dirk Gary  
Eva Dell Morrison  
Melissa Guidry  
Justin Johnson

Present by Phone: John Carbaugh

Also Present: City Attorney: Calvin Woodruff, Jr.  
City Clerk: Heather S. Guidry  
Engineer: Todd Vincent

Mayor Kloesel called the meeting to order and welcomed everyone.

An opening prayer was offered by Mayor Kloesel and the Pledge of Allegiance was led by Mayor Kloesel.

Belinda Hargrave and Dwain Johnson were recognized by Councilwoman Morrison as her selections for citizens of the month.

Joschlyn Simon was recognized by Councilwoman Guidry as her selection for citizen of the month.

Mayor Kloesel recognized Justin Arguella for 10 years of service to the City of Kaplan.

Mayor Kloesel recognized Irvin Cates for 15 years of service to the City of Kaplan.

Mayor Kloesel recognized Melicia Broussard 10 years of service to the City of Kaplan.

Motion: Ms. Guidry, Second: Mr. Gary  
Unanimously carried to approve the minutes of the May 19, 2020 regular City Council meeting.

#### Item #1

The treasurer's report for May 2020 was presented in the council's packet for their review of the budget to actual comparison.

Motion: Ms. Morrison, Second: Ms. Guidry  
Unanimously carried to approve the May 2020 financials as presented.

#### Item #2

City Engineer Todd Vincent gave a status update on current projects.

#### Item #3

Due to the limitation on the number of people present at the meeting, the Mayor announced that the Chief of Police had no updates for everyone. His department was running smoothly.

#### Item #4

Due to the limitation on the number of people present at the meeting, the Mayor read an update from Mr. Don Fontaine, Chairperson/Liaison US Census Bureau, which gave the current statistics for the 2020 census and encouraged the participation of all Kaplan residents.

#### Item #5

A public hearing was opened to get public comment on the adoption of Ordinance 06-20-A – 2020 -2021 Fiscal Year Budget. There was no public comment and the hearing was declared closed.

Item #6

Motion: Ms. Morrison, Second: Mr. Gary

Adopt Ordinance 06-20-A – 2020 -2021 Fiscal Year Budget.

Mayor Kloesel asked for a roll call vote, and the vote is as follows:

Mr. Gary: Yes  
Mr. Carbaugh: Yes

Ms. Morrison: Yes  
Ms. Guidry: Yes

Mr. Johnson: Yes

Item #7

A public hearing was opened to get public comment on the adoption of Ordinance 06-20-B – Amendment of Ordinance 06-19-A – 2019-2020 Fiscal Year Budget. There was no public comment and the hearing was declared closed.

Item #8

Motion: Ms. Guidry, Second: Mr. Carbaugh

Adopt Ordinance 06-20-B – Amendment of Ordinance 06-19-A – 2019-2020 Fiscal Year Budget.

Mayor Kloesel asked for a roll call vote, and the vote is as follows:

Mr. Gary: Yes  
Mr. Carbaugh: Yes

Ms. Morrison: Yes  
Ms. Guidry: Yes

Mr. Johnson: Yes

Item #9

A public hearing was opened to get public comment on the adoption of the millage rates for tax year 2020. There was no public comment and the hearing was declared closed.

Item #10

Motion: Ms. Guidry, Second: Mr. Carbaugh

Adopt the millage rates for tax year 2020, being General Alimony 4.270 mills and Bond being 7.100 mills.

Mayor Kloesel asked for a roll call vote, and the vote is as follows:

Mr. Gary: Yes  
Mr. Carbaugh: Yes

Ms. Morrison: Yes  
Ms. Guidry: Yes

Mr. Johnson: Yes

Item #11

A public hearing was opened to get public comment on the condemnation of the home located at 807 E. 5<sup>th</sup> Street, Kaplan, Louisiana. A letter was read aloud from the home owner which contained a request for time to complete the necessary work.

Motion: Ms. Morrison, Second: Mr. Carbaugh

Unanimously carried to defer this matter for 60 days to see if the home owner makes any progress as promised.

Item #12

Motion: Ms. Guidry, Second: Mr. Johnson

Unanimously carried to adopt a resolution granting the authority to the Mayor to sign and submit all necessary documents along with adopting certain policies, plans and procedures in connection with the FY 2020 Community Development Block Grant Program for a Sewer System Improvement Project.

Mayor Kloesel gave his announcements and congratulated the 2020 Kaplan High School Seniors.

Item #13

Motion: Mr. Gary, Second: Ms. Guidry

Unanimously carried to ratify the acceptance of the 2020 Water We Drink Report. This report was published in the Kaplan Herald on June 10, 2020 to notify all customers.

Item #14

Motion: Mr. Carbaugh, Second: Ms. Morrison

Unanimously carried to approve 120 hours of vacation, 40 hours of sick leave and 24 hours of personal leave towards retirement for Timmy Farris, to be paid weekly commencing June 8, 2020 and ending December 11, 2020, with a retirement date expected on December 14, 2020.

Item #15

Motion: Ms. Guidry, Second: Ms. Morrison

Unanimously carried to approve the promotion of Kyle Meaux to Foreman, step 4, within the Streets & Bridges Department, effective May 28, 2020.

Item #16

Motion: Mr. Johnson, Second: Mr. Gary

Unanimously carried to ratify the hiring of Lukas Meaux as a Distribution Helper/Operator Helper, step 5, within the Gas & Water Department, effective May 21, 2020.

Item #17

Motion: Ms. Guidry, Second: Mr. Johnson

Unanimously carried to ratify the hiring of Andrew Guidry as a Laborer, step 7, within the Streets & Bridges Department, effective May 21, 2020.

Item #18

Motion: Mr. Johnson, Second: Mr. Gary

Unanimously carried to ratify the hiring of Kobe Bates as a Laborer, step 7, within the Streets & Bridges Department, effective May 21, 2020.

The Mayor and the council gave announcements.

Adjourn

/s/ Heather S. Guidry  
HEATHER S. GUIDRY, CITY CLERK

/s/ Mike Kloesel  
MIKE KLOESEL, MAYOR