



These are the minutes of a regular meeting of the Mayor and Board of Alderman of the City of Kaplan held on Tuesday, October 20, 2020 at 6:00 p.m. in the City Hall lobby, located at 701 N. Cushing Avenue. Due to the current state of emergency, this meeting was closed to the public, but the public was encouraged to email all public comments and/or questions to the City Clerk by 5:00 p.m. on the day of the meeting.

Present: Mayor: Mike Kloesel

Board of Alderman: Eva Dell Morrison
Joyce Carbaugh
Justin Johnson
Melissa Guidry
Dirk Gary

Also Present: City Attorney: Calvin Woodruff, Jr.
City Clerk: Heather S. Guidry
Engineer: Todd Vincent

Mayor Kloesel called the meeting to order and welcomed everyone.

An opening prayer was offered by Mayor Kloesel and the Pledge of Allegiance was led by Mayor Kloesel.

Motion: Mr. Gary, Second: Ms. Guidry
Unanimously carried to amend the agenda to the include Special Guest, Daniel Landry, Candidate for District Attorney.

Special Guest Anne Falgout with Vermilion Economic Alliance spoke about the Parcel Fee that will be on the November 3, 2020 ballot.

Tommy Frederick, Candidate for District Judge introduced himself and asked everyone for support.

Daniel Landry, Candidate for District Attorney introduced himself and asked everyone for support.

Motion: Mr. Johnson, Second: Ms. Guidry
Unanimously carried to approve the minutes from the September 15, 2020 regular City Council meeting.

Item #1

The treasurer's report for September 2020 was presented on the council's iPads for their review of the budget to actual comparison.

Motion: Ms. Morrison, Second: Ms. Carbaugh

Unanimously carried to approve the September 2020 financials as presented.

Item #2

City Engineer Todd Vincent gave a status update on current projects.

Motion: Mr. Gary, Second: Ms. Guidry

Unanimously carried to approve Contract Change Order #1 to Tomahawk Construction, L.L.C. in the amount of \$48,844.00 and an additional 30 days for furnishing and installing additional components required for the completion of the repairs to the Clarifier Equipment at the Wastewater Treatment Facility.

Motion: Mr. Johnson, Second: Ms. Morrison

Unanimously carried to award the contract to TYBE General Contractors in the amount of \$198,750.00 for the Mechanical Bar Screen to be installed at the Wastewater Treatment Facility.

Motion: Mr. Johnson, Second: Mr. Gary

Unanimously carried to award Bihm Construction Company Inc. the contract for the Emergency Sewer Line Replacement on Trahan Street in the amount of \$71,937.70 to replace the sewer line from the 6th Street manhole to the 5th Street manhole.

Motion: Mr. Gary, Second: Ms. Guidry

Unanimously carried to authorize advertising for bids for the FY "2020 LCDBG for the repairs that have been approved for the LCDBG grant.

Item #3

Due to the limitation on the number of people present at the meeting, the Mayor updated the council on the status of the police department acknowledging that Ty Champagne and Casey Hoffman completed the Police Academy. The chief also wanted everyone to know that they are still accepting applications for the neighborhood watch program.

Item #4

City Attorney Calvin Woodruff opened sealed bids received in connection with the two (2) tracts of land being a 31.98 acres tract and a 4.11 acres tract that were advertised for lease for mineral exploration. One bid was received from Dunn Exploration Company, LLC in the amount of \$5,413.50.

Motion: Ms. Guidry, Second: Ms. Carbaugh

Unanimously carried to accept the bid pending review of the lease by counsel.

Item #5

Motion: Ms. Guidry, Second: Ms. Morrison

Unanimously carried to notify Carolyn Richard, representative for Authur Richard that she or a representative must appear at the November 17, 2020 City Council meeting to explain what repairs will be made to bring the house to code and the length of time needed to make these repairs.

Item #6

Motion: Ms. Carbaugh, Second: Mr. Gary

Unanimously carried to ratify the City of Kaplan Declaration of a State of Emergency for Hurricane Laura, dated August 24, 2020.

Item #7

Motion: Mr. Johnson, Second: Ms. Guidry

Unanimously carried to ratify the City of Kaplan Declaration of a State of Emergency for Hurricane Delta, dated October 7, 2020.

Item #8

Motion: Mr. Johnson, Second: Ms. Guidry

Unanimously carried to approve the amendment of the Policy and Procedure Manual for the City of Kaplan to include a section for emergency pay at time and a half as well as include a clause for auxiliary police and volunteer fireman who work during disaster cleanup. The amendment should also include under Authority to Require Performance of Overtime (Page 38) to include time and a half for overtime hours when those hours fall within a holiday pay period.

Item #9

Due to the limitation on the number of people present at the meeting, the Mayor read an update from Mr. Don Fontaine, Chairperson/Liaison US Census Bureau, which gave the current statistics for the 2020 census.

Item #10

Motion: Ms. Carbaugh, Second: Mr. Gary

Unanimously carried to ratify the reduction in hours of Mazie D. Kibodeaux from full time Deputy Marshal to Part-Time Deputy Marshal, effective October 1, 2020 with the hours being paid directly by the Kaplan City Marshal Office.

Item #11

Motion: Mr. Gary, Second: Mr. Johnson

Unanimously carried to ratify the hiring of Katelyn Desormeaux as a full-time deputy marshal, effective October 1, 2020, with the City responsible for 20 hours per week and 20 hours per week being paid by the Kaplan City Marshal Office

Item #12

Motion: Ms. Morrison, Second: Ms. Guidry

Unanimously carried to ratify the hiring of Willis Gaspard as a Laborer, Step 7, with Streets and Bridges, effective October 1, 2020.

Item #13

Motion: Mr. Gary, Second: Mr. Johnson

Unanimously carried to ratify the termination of Dan Miller with the Kaplan Police Department, effective September 30, 2020.

Item #14

Motion: Ms. Guidry, Second: Ms. Morrison

Unanimously carried to ratify the hiring of Logan Lindsey as a dispatcher with the Kaplan Police Department, Step 1, and effective October 1, 2020.

Mayor Kloesel and the council gave announcements.

Motion: Ms. Morrison, Second: Ms. Guidry

Unanimously carried to adjourn the meeting.

/s/ Heather S. Guidry
HEATHER S. GUIDRY, CITY CLERK

/s/ Mike Kloesel
MIKE KLOESEL, MAYOR