



These are the minutes of a regular meeting of the Mayor and Board of Alderman of the City of Kaplan held on Tuesday, December 15, 2020 at 6:00 p.m. in the City Hall lobby, located at 701 N. Cushing Avenue. Due to the current state of emergency, this meeting was closed to the public, but the public was encouraged to email all public comments and/or questions to the City Clerk by 5:00 p.m. on the day of the meeting.

Present: Mayor: Mike Kloesel

Board of Alderman: Dirk Gary
Eva Dell Morrison
Joyce Carbaugh
Melissa Guidry
Justin Johnson

Also Present: City Attorney: Calvin Woodruff, Jr.
City Clerk: Heather S. Guidry
Engineer: Todd Vincent

Mayor Kloesel called the meeting to order and welcomed everyone.

An opening prayer was offered by Mayor Kloesel and the Pledge of Allegiance was led by Mayor Kloesel.

Donald Fontaine was recognized as Citizen of the Month.

Motion: Ms. Guidry, Second: Ms. Carbaugh
Unanimously carried to approve the minutes from the November 17, 2020 regular City Council meeting.

Item #1

The treasurer's report for November 2020 was presented on the council's iPads for their review of the budget to actual comparison and the council was made aware that the expenses in the general fund, fire protection, special police and utility fund exceed the 5% variance.

Motion: Ms. Morrison, Second: Mr. Gary
Unanimously carried to approve the November 2020 financials as presented.

Item #2

City Engineer Todd Vincent gave a status update on current projects.

Motion: Ms. Guidry, Second: Mr. Johnson

Authorize Tomahawk Construction, LLC to make the necessary repairs to the mounting bracket for the hydraulic cylinder on the sludge scraper at the concrete partition wall in the clarifier at the Wastewater Treatment Facility with a not to exceed amount of \$5,000.00.

Item #3

Due to the limitation on the number of people present at the meeting, the Mayor acknowledged that the Kaplan Police Chief did not have an update at this time.

Item #4

Motion: Ms. Guidry, Second: Ms. Morrison

Unanimously carried to allow the homeowner at 709 W 2nd Street, Kaplan, eight (8) months commencing January 1, 2021 to complete the repairs and to appear at the April 20, 2021 city council meeting to provide an update and/or progress report on on where the repair process stands at that time.

Item #5

Motion: Ms. Carbaugh, Second: Ms. Guidry

Ratify the hiring of Johnnie Joseph as Public Works Director/Street Commissioner at a salary of \$36,000.00 per year.

Mayor Kloesel asked for a roll call vote, and the vote is as follows:

Mr. Gary: Yes
Ms. Morrison: Yes

Ms. Carbaugh: Yes
Mr. Johnson: Abstain

Ms. Guidry: Yes

Item #6

Motion: Ms. Guidry, Second: Mr. Johnson

Unanimously carried to approve the 2021 City Council Meeting dates:

January 19, 2021	February 16, 2021
March 16, 2021	April 20, 2021
May 18, 2021	June 15, 2021
July 20, 2021	August 17, 2021
September 21, 2021	October 19, 2021
November 16, 2021	December 21, 2021

Item #7

Motion: Mr. Johnson, Second: Ms. Morrison

Unanimously carried to approve the 2021 Holiday Closure dates:

January 1, 2021 – New Year’s Day
January 18, 2021 – Martin Luther King Day
February 15, 2021 – President’s Day
February 16, 2021 – Mardi Gras
April 2, 2021 – Good Friday
May 31, 2021 – Memorial Day
July 5, 2021 – Independence Day
September 6, 2021 – Labor Day
October 11, 2021 – Columbus Day
November 11, 2021 – Veteran’s Day
November 25, 2021 – Thanksgiving Day
November 26, 2021 – Acadiana Day
December 24, 2021 – Christmas Eve
December 31, 2021 – New Year’s Eve

Item #8

Motion: Ms. Guidry, Second: Ms. Carbaugh

Unanimously carried to approve the Preventative Maintenance Agreement for 2020-2021 with Total Energy Solutions to service/maintain all city generators.

Item #9

Motion: Mr. Gary, Second: Mr. Johnson

Unanimously carried to approve the issuing of an Alcohol License to Devin Matthew Bearb dba Daiquiri Diva’s Kaplan, LLC.

Item #10

Motion: Ms. Guidry, Second: Mr. Johnson

Unanimously carried to ratify the promotion of Jaron Vidallier to Lieutenant, Step 7, with the Kaplan Police Department, effective December 3, 2020.

Item #11

Motion: Mr. Johnson, Second: Mr. Gary

Unanimously carried to approve the 5% pay increase for Paige Becker for the Firefighter 1 certification, effective December 10, 2020.

Item #12

Motion: Mr. Johnson, Second: Ms. Guidry

Unanimously carried to ratify the resignation of Matthew Landry with Streets and Bridges, effective December 2, 2020.

Item #13

Motion: Mr. Johnson, Second: Mr. Gary

Unanimously carried to ratify the resignation of Joe Clay with the Electrical Department, effective November 18, 2020

Item #14

Motion: Mr. Gary, Second: Mr. Johnson

Unanimously carried to ratify the resignation of Katelyn Desormeaux as Deputy Marshall, effective December 9, 2020.

Item #15

Motion: Ms. Guidry, Second: Mr. Gary

Unanimously carried to ratify the resignation of Mazie D. Kibodeaux, part-time Deputy Marshall, effective December 9, 2020.

Item #16

Motion: Mr. Gary, Second: Mr. Johnson

Unanimously carried to ratify the hiring of Brandon Meaux as a part time Deputy Marshal, effective December 10, 2020 with the hours being paid directly by the Kaplan City Marshal Office.

Item #17

Motion: Ms. Guidry, Second: Ms. Carbaugh

Unanimously carried to ratify the hiring of Ryan Luke as a full-time deputy marshal, effective December 10, 2020, with the City responsible for 20 hours per week and 20 hours per week being paid by the Kaplan City Marshal Office.

Mayor Kloesel and the council gave announcements.

Motion: Ms. Guidry, Second: Mr. Johnson

Unanimously carried to adjourn the meeting.

/s/ Heather S. Guidry
HEATHER S. GUIDRY, CITY CLERK

/s/ Mike Kloesel
MIKE KLOESEL, MAYOR