



These are the minutes of a regular meeting of the Mayor and Board of Alderman of the City of Kaplan held on Tuesday, July 20, 2021 at 6:00 p.m. at SSG Ulysse Trahan Council Chamber located at 701 N. Cushing Avenue.

Present: Mayor: Mike Kloesel

Board of Alderman: Dirk Gary
Eva Dell Morrison
Mike Renfrow
Justin Johnson
Melissa Guidry

Also Present: Heather S. Guidry, City Clerk
Todd Vincent, City Engineer
Calvin Woodruff, Jr., City Attorney

Mayor Kloesel called the meeting to order and welcomed everyone.

An opening prayer was offered by Reverend Farley Painter and the Pledge of Allegiance was led by Councilman at Large, Dirk Gary.

Wayne Vidrine was recognized for his 20 years of service to the City of Kaplan.

Motion: Councilwoman Guidry, Second: Councilman Gary
Unanimously carried to approve the minutes of the June 15, 2021 regular City Council meeting and the June 30, 2021 Special City Council meeting as submitted.

Item #1

Motion: Councilwoman Guidry, Second: Councilman Gary
Unanimously carried to move towards restricted condemnation of 601 W 8th Street, Kaplan, Louisiana 70548, limited to removal and clean-up of items specified in the notification letter.

Item #2

Motion: Councilman Renfrow, Second: Councilwoman Morrison
Unanimously carried to condemn 10th Street facing north between Lejeune & Church Street, Kaplan, Louisiana and give them a 30 day notice regarding the action being taken.

Item #3

Condemnation Hearing: 126 Cantey, Kaplan, Louisiana 70548
City Attorney will start the process of having someone appointed to receive notice.

Item #4

Motion: Councilman Gary, Second: Councilman Johnson
Condemn 213 Manceaux, Kaplan, Louisiana 70548 and give them a 30 day notice regarding the action being taken.

Councilman Gary: Yes	Councilman Renfrow: No
Councilwoman Morrison: Yes	Councilman Johnson: Yes
Councilwoman Guidry: Yes	

Item #5

The treasurer's report for June 2021 was presented on the council's iPads for their review of the budget to actual comparison.

Motion: Councilwoman Guidry, Second: Councilman Gary
Unanimously carried to approve the June financials as presented.

Item #6

Todd Vincent updated the council on the status of current projects.

Item #7

An update on the Police Department was given by Captain Irvin Cates.

Item #8

Councilman at Large Dirk Gary updated the council on the Finance & Recreation Committee meeting that was held on July 8, 2021 and advised that the committee unanimously voted to recommend a one-time premium payment to full-time employees in the amount of \$2,000.00 and a one-time premium payment to part-time employees in the amount of \$750.00.

Item #9

Motion: Councilman Renfrow, Second: Councilman Gary

Discuss a one-time premium payment in the amount of \$1,500.00 to each full time employee and \$500.00 to each part time employee.

Substitute Motion: Councilwoman Guidry, Second: Councilwoman Morrison

One-time premium payment in the amount of \$1,600.00 to each full time employee and \$800.00 to each part time employee.

Mayor Kloesel asked for a roll call vote and the vote is as follows:

Councilman Gary: No

Councilman Renfrow: No

Councilwoman Morrison: No

Councilman Johnson: No

Councilwoman Guidry: Yes

Motion Failed

Substitute Motion: Councilman Renfrow, Second: Councilman Gary

One-time premium payment in an amount up to \$2,000.00 to each full time employee and up to \$750.00 to each part time employee in accordance with the guidelines.

Mayor Kloesel asked for a roll call vote and the vote is as follows:

Councilman Gary: Yes

Councilman Renfrow: Yes

Councilwoman Morrison: Yes

Councilman Johnson: Yes

Councilwoman Guidry: Yes

Motion Carried

Item #10 #13 & #15

Motion: Councilman Johnson, Second: Councilman Gary

Unanimously carried to approve the amendment to the qualification requirements for Fire Chief, Assistant Fire Chief and Fire Captain.

Item #11

Discuss and approve the amendment to the monthly salary for Fire Chief.

Mayor Kloesel asked for a roll call vote and the vote is as follows:

Councilman Gary: Yes

Councilman Renfrow: Yes

Councilwoman Morrison: Yes

Councilman Johnson: Yes

Councilwoman Guidry: Yes

Motion Carried

Item #12

Motion: Councilman Gary, Second: Councilman Johnson

Ratify the reinstatement of the Assistant Fire Chief Position.

Mayor Kloesel asked for a roll call vote and the vote is as follows:

Councilman Gary: Yes

Councilman Renfrow: Yes

Councilwoman Morrison: Yes

Councilman Johnson: Yes

Councilwoman Guidry: Yes

Item #14

Motion: Councilman Gary, Second: Councilwoman Guidry

Discuss and approve the revision of the pay scale for Assistant Fire Chief.

Mayor Kloesel asked for a roll call vote and the vote is as follows:

Councilman Gary: Yes

Councilman Renfrow: Yes

Councilwoman Morrison: Yes

Councilman Johnson: Yes

Councilwoman Guidry: Yes

Item #16

Motion: Councilman Gary, Second: Councilwoman Morrison

Move to waive the Rule 5 Civil Service Notice Requirement for the Fire Department amendments.

Mayor Kloesel asked for a roll call vote and the vote is as follows:

Councilman Gary: Yes

Councilman Renfrow: Yes

Councilwoman Morrison: Yes

Councilman Johnson: Yes

Councilwoman Guidry: Yes

Item #17

Motion: Councilwoman Guidry, Second: Councilman Johnson

Discuss and approve resolution to seek Attorney General Opinion RE: Termination of Utility Service ordinance

Mayor Kloesel asked for a roll call vote and the vote is as follows:

Councilman Gary: Yes

Councilman Renfrow: Yes

Councilwoman Morrison: Yes

Councilman Johnson: Yes

Councilwoman Guidry: Yes

Item #18

Motion: Councilwoman Guidry, Second: Johnson

Unanimously carried to open sealed bids submitted in reference to the 50.55 acre tract of land that was advertised for lease for mineral exploration and award 5 year lease to the one and only bidder, Dunn Exploration.

Item #19

Motion: Councilwoman Morrison, Second: Councilwoman Guidry

Unanimously carried to approve the Louisiana Compliance Questionnaire for the 2020-2021 Fiscal Year Audit.

Item #20

Motion: Councilwoman Morrison, Second: Councilman Johnson

Unanimously carried to ratify the resignation of Dillion Turner with Gas & Water, effective June 10, 2021.

Item #21

Motion: Councilwoman Guidry, Second: Councilman Gary

Unanimously carried to ratify the hiring of Grover C. Crosby as an Operator, Step 7 with the Waste Water Department, effective July 8, 2021.

Item #22

Motion: Councilman Renfrow, Second: Councilwoman Morrison

Unanimously carried to ratify the hiring of Maurice Cherry as a Laborer, Step 5 with Streets & Bridges, effective July 15, 2021.

Item #23

Motion: Councilwoman Guidry, Second: Councilman Gary

Unanimously carried to ratify the hiring of Tobias Bourque as a Laborer, Step 5 with Streets & Bridges, effective July 15, 2021.

Item #24

Motion: Councilman Renfrow, Second: Councilman Gary

Unanimously carried to ratify the hiring of Paul Landry as Laborer, Step 5 with Streets & Bridges, effective July 15, 2021.

Item #25

Motion: Councilwoman Guidry, Second: Councilman Johnson

Unanimously carried to ratify the transfer of Devin J. Richard from Streets and Bridges to Distribution Helper, Step 5 with Gas and Water, effective July 1, 2021.

Mayor Kloesel and council gave announcements.

There was no public comment.

/s/ Heather S. Guidry
HEATHER S. GUIDRY, CITY CLERK

/s/ Mike Kloesel
MIKE KLOESEL, MAYOR