



These are the minutes of a regular meeting of the Mayor and Board of Alderman of the City of Kaplan held on Tuesday, September 19, 2023 at 6:00 p.m. at SSG Ulysse Trahan Council Chamber located at 701 N. Cushing Avenue.

Present: Mayor: Mike Kloesel

Board of Alderman: Dirk Gary
Randy Campbell

Justin Johnson
Chuck Guidry

Absent: Mike Renfrow

Also Present: Heather Guidry, City Clerk
Calvin Woodruff, Jr., City Attorney
Todd Vincent, City Engineer

Mayor Kloesel called the meeting to order and welcomed everyone.

An opening prayer was offered by Mayor Mike Kloesel and the Pledge of Allegiance was led by Mayor Mike Kloesel.

Motion: Councilman Guidry, Second: Councilman Campbell
Unanimously carried to approve the minutes from the August 15, 2023 Regular City Council meeting and the minutes from the August 24, 2023 Special City Council meeting.

Item #1

The treasurer's report for August 2023 was presented on the council's iPads for their review of the budget to actual comparison.

Motion: Councilman Johnson, Second: Councilman Gary
Unanimously carried to approve the August 2023 financials as presented.

Item #2

City Engineer Todd Vincent gave an update on current city projects.

Motion: Councilman Guidry, Second: Councilman Johnson
Unanimously carried to advertise for bids on the Water Sector Project - Sewer System Improvements.

Item #3

Police Chief Josh Hardy gave an update on behalf of the police department.

Item #4

Motion: Councilman Johnson, Second: Councilman Campbell
Unanimously carried to ratify the changes to the City of Kaplan Policy & Procedures to include the requested changes to be compliant with the State Agreed upon Procedures. These changes include an IT/Disaster Recovery Policy and policy regarding Sexual Harassment training and annual reporting.

Item #5

Motion: Councilman Johnson, Second: Councilman Gary
Unanimously carried to withdraw from the Payment Management Agreement with Adcomp and remove the payment kiosk.

Item #6

Motion: Councilman Guidry, Second: Councilman Gary
Unanimously carried to authorize the Mayor to enter into a new insurance policy once a reasonable quote is received.

Item #7

Motion: Councilman Johnson, Second: Councilman Gary
Unanimously carried for the city to pay 40 hours per pay period towards the deputy marshal's salary. Anything over the 40 hours will be the responsibility of the marshal's office.

Item #8
Motion: Councilman Johnson, Second: Councilman Guidry
Unanimously carried to ratify the hiring of Joshua Bourque as a Laborer II, Step 7 with the Streets & Bridges Department, effective August 31, 2023.

Item #9
Motion: Councilman Guidry, Second: Councilman Gary
Unanimously carried to ratify the hiring of James Tullius as a Laborer II, Step 7, with the Streets & Bridges Department, effective August 31, 2023.

Item #10
Motion: Councilman Campbell, Second: Councilman Johnson
Unanimously carried to ratify the hiring of Justin Marceaux as a Laborer, Step 7, with the Streets & Bridges Department, effective September 14, 2023.

Public Comment:
No public comment was given.

Mayor Kloesel and council gave announcements.

Motion: Councilman Guidry, Second Councilman Johnson
Unanimously carried to adjourn the meeting.

/s/ Heather S. Guidry
HEATHER S. GUIDRY, CITY CLERK

/s/ Mike Kloesel
MIKE KLOESEL, MAYOR